



Date Day
Desktop Applications

Databases

Access 2003 – Level 1 / \$500**

Jul 16,23 Fri,Fri

Access 2003 – Level 2 / \$250

Aug 6 Fri

Access 2003 – Level 3 / \$250

Aug 20 Fri

Access 2007 – Level 1 / \$500**

Aug 3,10 Tue,Tue

Sep 2,9 Thu,Thu

Access 2007 – Level 2 / \$250

Jul 15 Thu

Aug 23 Mon

Sep 24 Fri

Access 2007 – Level 3 / \$250

Jul 29 Thu

Aug 30 Mon

Oct 7 Thu

Reporting

Crystal Reports XI – Level 1 / \$400

Aug 30 Tue

Oct 13 Wed

Crystal Reports XI – Level 2 / \$400

Sep 14 Tue

Oct 27 Wed

Date Day
Desktop Applications

Desktop Presentation

PowerPoint 2003 – Level 1 / \$250

Aug 16 Mon

PowerPoint 2003 – Level 2 / \$250

Aug 30 Mon

PowerPoint 2007 – Level 1 / \$250

Jul 14 Wed

Aug 27 Fri

Sep 21 Tue

PowerPoint 2007 – Level 2 / \$250

Jul 26 Mon

Sep 10 Fri

Oct 6 Wed

PDF Creation

Acrobat 9 – Level 1 / \$350

Aug 17 Tue

Oct 19 Tue

Desktop Publishing

InDesign CS3 – Level 1 / \$350

Jul 13 Tue

Aug 19 Thu

Oct 25 Mon

InDesign CS3 – Level 2 / \$350

Jul 19 Mon

Aug 26 Thu

Nov 1 Mon

Publisher 2007 – Level 1 / \$250

Aug 2 Mon

Sep 30 Thu

Date Day
Desktop Applications

Web Design

HTML – Level 1 / \$250

Sep 7 Tue

HTML – Level 2 / \$250

Sep 13 Mon

Dreamweaver CS3 - Level 1 / \$350

Jul 27 Tue

Oct 4 Mon

Dreamweaver CS3 - Level 2 / \$350

Aug 10 Tue

Oct 12 Tue

Dreamweaver CS3 - Level 3 / \$350

Aug 25 Wed

Oct 26 Tue

Graphics

Illustrator CS3 - Level 1 / \$350

Oct 1 Fri

Illustrator CS3 - Level 2 / \$350

Jul 28 Wed

Oct 15 Fri

Photoshop CS3 – Level 1 / \$350

Aug 5 Thu

Oct 14 Thu

Photoshop CS3 – Level 2 / \$350

Aug 12 Thu

Oct 21 Thu



Date Day
Desktop Applications

MultiMedia

Flash CS3 – Level 1 / \$700**

Aug 16,17 Mon,Tue
Oct 7,8 Thu,Fri

Operating Systems

Windows XP – Level 1 / \$250

Aug 3 Tue

Windows XP – Level 2 / \$250

Aug 19 Thu

Windows Vista – Level 1 / \$250

Aug 9 Mon

Windows Vista – Level 2 / \$250

Aug 23 Mon

Windows 7 Level 1 / \$250

Jul 22 Thu
Sep 15 Wed
Oct 18 Mon

Windows 7 Level 2 / \$250

Jul 29 Thu
Sep 29 Wed
Nov 3 Wed

Personal Efficiency / Collaboration

Outlook 2003 – Level 1 / \$250

Sep 1 Wed

Outlook 2003 – Level 2 / \$250

Sep 16 Thu

Date Day
Desktop Applications

Outlook 2007 – Level 1 / \$250

Jul 23 Fri
Sep 8 Wed
Nov 4 Thu

Outlook 2007 – Level 2 / \$250

Aug 3,5 Tue,Thu
Aug 6 Fri
Sep 23 Thu
Nov 11 Thu

SharePoint Services 3.0 Basics / \$350

Jul 26 Mon
Oct 5 Tue

SharePoint Services 3.0 Advanced / \$350

Aug 20 Fri
Oct 20 Wed

Introduction to the Web / \$250

Aug 18 Wed
Oct 22 Fri

Programming

VBA for Excel 2007 / \$1050

Sep 7-9 Tue-Thu

Project Management

Proj Mgt Fundamentals / \$250

Jul 13 Tue
Sep 2 Thu

Project 2007 – Level 1 / \$250

Jul 19 Mon
Sep 10 Fri

Date Day
Desktop Applications

Project 2007 – Level 2 / \$250

Aug 5 Thu
Sep 17 Fri

Visio 2007 – Level 1 / \$250

Jul 30 Fri

Visio 2007 – Level 2 / \$250

Aug 13 Fri

Spreadsheet

Excel 2007 – Level 1 / \$250

Aug 18 Wed
Sep 28 Tue
Nov 2 Tue

Excel 2007 – Level 2 / \$250

Jul 22 Thu
Sep 1 Wed
Oct 4 Mon
Nov 9 Tue

Excel 2007 – Level 3 / \$250

Aug 13 Fri
Sep 13 Mon
Oct 18 Mon
Nov 23 Tue

Word Processing

Word 2007 - Level 1 / \$250

Aug 4 Wed
Sep 20 Mon
Oct 22 Fri



Date Day
Desktop Applications

**Word 2007 -
Level 2 / \$250**

Jul 13,15	Tue,Thu
Aug 11	Wed
Sep 27	Mon
Oct 29	Fri

**Word 2007 -
Level 3 / \$250**

Jul 27,29	Tue,Thu
Aug 31	Tue
Oct 11	Mon
Nov 12	Fri

**Business
Skills**

Effective Presentations / \$299

Jul 30	Fri
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Time Management / \$299

Sep 3	Fri
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**Organizational
Skills / \$299**

Sep 30	Thu
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Reduce Team Conflict / \$299

**Cope Effectively w/ Stress /
\$299**

Date Day
Desktop Applications

**Microsoft
Office
Upgrade
Classes**

**Excel 2007 Upgrade Class
(from Excel 2003) ½ day**

**PowerPoint 2007 Upgrade Class
(from PowerPoint 2003) ½ day**

**Word 2007 Upgrade Class
(from Word 2003) ½ day**

Date Day
Desktop Applications

**A+
Certification**

A+ 2009 (5-day) / \$2,250

Aug 2-6	Mon-Fri
Sep 13-17	Mon-Fri

**Network+
Certification**

Net + (5-day) / \$2,250

Sep 27-Oct 1	Mon-Fri
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**Security
Certification**

Security + (5-day) / \$2,250

Aug 30-Sep 3	Mon-Fri
Sep 20-24	Mon-Fri

CISSP

CISSP (5-day) / \$2,995

Sep 13-17	Mon-Fri
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